



REQUEST FOR QUOTATION

Date: 25 April 2023
RFQ No.: 100-23-01-010

Name of Company: _____
Address: _____
Name of Store/Shop: _____
Address: _____
TIN: _____
PhilGEPS Registration Number: _____

The **City Government of Pasig**, through the Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of One (1) Unit of Motorcycle Vehicle for the Pasig Employment Service Office** with an Approved Budget for the Contract (ABC) of **Php 144,500.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding the total Approved Budget for the Contract shall be rejected.

					Approved Budget		Price Offer	
Item No.	Item Description	Brand Name <small>(PLEASE DO NOT LEAVE BLANK)</small>	QTY	UOM	Unit Cost	Total Cost	Unit cost	Total Cost
1	1 Unit of Motorcycle Vehicle, - MOTORCYCLE SCOOTER 125cc with Alloy top Box - Transmission Automatic Frame Scooter / Underbone Transmission Type V-Belt Automatic Ignition type Full Transistorized Engine Type 4-stroke, SOHC, Liquid-Cooled, eSP Dry Weight (without oil&fuel) 107 kg. Seat Height 769-780mm Brake System (Front/Rear) Hydraulic Disc Brake / Mechanical Leading Trailing Displacement (cc) 125cc Front Suspension Telescopic Front Tire 80/90 - 14 M/C 40P Rear Tire 90/90 - 14 M/C 46P Wheels Type Cast Wheel Starting System Electric / DECOMP Wet Weight (with oil&fuel) 111 kg 1905mm x 690mm x 110mm		1	unit	144,500.00	144,500.00		

	Maximum Horse Power 8.2 - 9.5kW @8,500 rpm Maximum Torque 10.8 N.m @ 5,000 - 5,500 rpm Rear suspension Unit swing Overall Dimensions (length x width x height) 1,919-1,920mm x 679-680mm x 1,062-1,605mm Wheelbase 1,280-1,290mm Minimum ground clearance 132- 140mm Fuel System Fuel Injection Color: Pearl Arctic White with preferred Logo, Decals Design: With alloy top box with bracket Warranty: Free one year Registration and insurance						
Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any.			Total	144,500.00			
DELIVERY TERM: Within Thirty (30) calendar days upon the receipt of Notice to Proceed.							

**Indicate the BRAND NAME and its specific MODEL to be offered or attach a BROCHURE for the offered item; items such as equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPs website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPs Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).
In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:
 1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
 2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement**
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))
- **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;

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- c. License to Operate;
- d. Batch Release Certificate *(for vaccines, toxoids and immunoglobulins only)* [to be submitted upon delivery]; and
- e. Certificate of Analysis *(for anesthesia and antibiotics)* [to be submitted upon delivery].

If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.

Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the “Bids and Awards Committee, 4th Floor, Pasig City Hall”, and properly marked with the Project Title as provided herein.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph

SGD

ATTY. PONCE MIGUEL D. LOPEZ

Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.

Conforme:

Signature over Printed Name

Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)